

## Student Details

Surname:

First name(s):

Gender:

Date of birth:

Email:

Telephone:

Address:

### 3 Confidential Health Record

This section of the registration form will be treated as strictly confidential and will only be used to ensure the health and safety of the student concerned. Please provide details of any medical condition which could affect the student while at MPW (e.g. physical disability, asthma, epilepsy, diabetes, heart disorder):

### 4 How did you hear about us?

Where did you find out about MPW?

i.e. newspaper (with title), poster, teacher, friend etc

Why did you choose MPW?

i.e. reputation, prospectus, location etc

### 5 Terms & Conditions Please read carefully before signing below.

- All fees are payable at the time of registration. No place can be confirmed until the full fees have been received. Please make cheques payable to MPW.
- A student is only deemed to have enrolled on a course(s) once written confirmation of acceptance of registration is provided by the college.
- To withdraw from a course, notice must be received in writing 14 days before the start of the course. This condition comes into effect upon registration. Fees will be retained where the required notice is not received.
- Absence from classes for whatever reason, including sickness, does not lead to a refund of fees nor can the college be expected to provide extra lessons without charge to compensate for such absences.
- Timetables may be altered at short notice should circumstances demand it. Wherever possible, students will be notified of this in advance.
- Students are individually or jointly liable for any damage caused by them to the premises in which they are taught.
- The signatory is responsible for checking that the Board and the syllabus number of the course(s) for which they are registering are correct. If a student registers for an incorrect course, we will endeavour to transfer the student to the correct course, where feasible and subject to space, but in such situations as this will not be possible, we reserve the right to retain the full monies for this course.
- If it is impossible to form a group in any subject the college reserves the right to provide half the number of hours of individual tuition for the same fees as for the group courses.
- The Course Directors reserve the right to terminate the course(s) of any student whose conduct is deemed detrimental to the smooth running of the courses or to the studies of other students.

### 6 Fee Payer Details

Name:

Address:

Postcode:

Daytime Telephone:

Email:

I have read, and agreed to, the terms and conditions set out above.

Signature:

Date:

Please note that a registration form cannot be accepted unless accompanied by the appropriate course fee. We accept debit card payments. Please telephone the MPW Accounts department. Cheques should be made payable to MPW. Please return this form to: Easter Revision MPW 90-92 Queen's Gate London SW7 5AB

Date Recd	Amt Rec	Conf Sent
_____	_____	_____
_____	_____	_____
_____	_____	_____